

**TRADING OPERATIONS SUB-
COMMITTEE
MONDAY 3 DECEMBER 2007**

A MEETING of the TRADING OPERATIONS SUB-COMMITTEE will be held in the COUNCIL CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST BOSWELLS on MONDAY 3 DECEMBER 2007 at 2.00pm.

J. N. DUNDAS,
Head of Corporate Administration,
26 November 2007

BUSINESS

1. **Apologies for Absence.**
2. **Order of Business.**
3. **Declarations of Interest.**
4. **Minute.** Minute of Meeting of 22 October 2007 to be approved and signed by the Chairman. (Copy attached.) 2 mins
5. **Consider reports by Director of Technical Services on:-** (Copies attached.) 45 mins
 - (a) **SBc Contracts Significant Trading Operation - Analysis of Trading Surplus;**
 - (b) **Fleet Management**
 - (c) **Catering and Cleaning - APSE Review; and**
 - (d) **Grounds Maintenance**
 - (e) **Grass Cutting - APSE Review**
6. **Any Other Items Previously Circulated.**
7. **Any Other Items which the Chairman Decides are Urgent.**

NOTES

1. Timings given above are only indicative and not intended to inhibit Members' discussions.
2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.

Membership of Committee:- M. J. Cook (Chairman), J. Brown, N. Calvert, J. A. Fullarton, G. H. T. Garvie, K. Gunn, L. Wyse

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